

## **Acceptable Use Policy (AUP) for carers.**

This Acceptable Use Policy (AUP) applies to children's homes and all registered 'Carers' using a Personal Computer and/or 'Internet Service' provided by Haringey Children and Young Peoples Service, and to those others offered access to the computer.

### **General Principles**

- Use of the internet via the PC and connection provided, is encouraged where such use is suitable for educational and family purposes and supports the goals and objectives of the Haringey Carer Programme. The internet is to be used in a manner that is consistent with decent moral standards and as part of a normal domestic household.
- Access to the internet is provided via a 'SafeSites Only' content filter.
- Download volumes are managed under a 'fair use policy' and the connection may be temporarily suspended if the monthly quota is exceeded.
- Email accounts, internet i/ds and web pages should not be used for anything other than the purposes noted above.
- Use of internet and email may be subject to monitoring for security and/or network management reasons. Users may also be subject to limitations on their use of such resources. Instant Messaging (IM) and/or File Sharing (P2P) will be subject to restrictions.
- The distribution of any information through the internet, computer-based services, email, and messaging systems is subject to the scrutiny of Social Services. The department reserves the right to determine the suitability of this information.

### **IT equipment provided by Haringey Children and Young Peoples Services shall NOT be used for the following purposes:-**

- Visiting the internet except via the 'safesites' internet connection provided by the department.
- Visiting internet sites that contain obscene, hateful or other objectionable materials.
- Making or posting indecent remarks, proposals, or materials on the internet.
- Storage on the PC hard drive of inappropriate material from any source, (CD, memory stick, mobile phone etc).
- Any activities that are related to commercial business or for personal gain.
- Sending or receiving any material that is obscene or defamatory or which is intended to annoy, harass or intimidate another person.
- To upload, download, or otherwise transmit commercial software or any copyrighted materials belonging to other parties. (P2P)
- Downloading any software or electronic files without implementing virus protection measures that have been provided and approved by the department.

## **Acceptable Use Policy (AUP) for carers.**

- To intentionally interfere with the normal operation of the www, including the propagation of computer viruses and sustained high volume network traffic that hinders others in their use of the network.
- To perform any other inappropriate uses as may emerge as the internet develops.